



OCCUPATIONAL & ENVIRONMENTAL HEALTH

Dear ENCHIA Council Members,

This is a follow up to yesterday's presentation on the upcoming community assessments. To remind you, ENCHIA is planning to conduct a series of community assessments to augment our data profiles with qualitative information and experiences from community members. This will also inform the Council's assessment of proposed strategies that address the healthy elements identified by you in our initial meetings. By community assessments we mean primarily focus groups, but we are also open to your suggestions.

We are asking for your participation in a short-term working group that will:

- Provide guidance in identifying target community members (e.g. who should we talk to?)
- Provide guidance on issues to be addressed through focus groups (e.g. what are the salient issues we should address?)
- Provide guidance on recruitment and implementation strategies (e.g. what organizations can help up with recruitment?)

The proposed time line is as follows:

- End of August: Convene a Community Council-SFDPH staff working group
- First two weeks in September: Hold working meetings
- Fourth week in September: Hold half of the proposed community assessments
- October: Present preliminary findings to ENCHIA Council
- End of October: Complete community assessments
- November: Present completed findings to ENCHIA Council

We are asking for participants to commit to no more than 1.5 hours week over a one month period for assessment planning.

I've attached the two documents we shared at our meeting yesterday for your review.

Please let me know by Tuesday, August 23 if you intend to participate in this working group.

Thanks in advance and I look forward to working with you,
Carolina



Final_ConsolidatedAssessmentStrategies.doc ENCHIA Community Assessment Plan_FINAL.doc

Carolina Guzmán, MPH
Epidemiologist
Program on Health, Equity and Sustainability
Environmental Health Section
San Francisco Department of Public Health
1390 Market Street, Suite 910
San Francisco, CA 94102
(415) 252 3972 (direct)
(415) 252 3964 (fax)
E-mail: carolina.guzman@sfdph.org
Visit our website at: <http://www.dph.sf.ca.us/ehs/phesmain.htm>